

Seattle Port Commission: Audit Committee Meeting	Tuesday, August 7, 2012 9:00 a.m. – 11:00 a.m. Port of Seattle Headquarters, Pier 69, Commission Chambers
Attendees: Commissioner Tom Albro Commissioner Bill Bryant Committee Public Member Christina Gehrke CEO Tay Yoshitani Staff: Tom Barnard, Policy Analyst, Port of Seattle Commission Katie Blair, Commission Records Specialist	Presenters: (in order of appearance) Joyce Kirangi, Director, Internal Audit Department Jack Hutchinson, Internal Audit Manager Ruth Riddle, Audit Staff Rudy Caluza, Director of Accounting and Financial Review Lisa Lam, Senior Manager, AFR ALGA Peer Review Committee

Agenda

Category	Item	Presenter
Minutes	Approval of Audit Committee minutes for June 12, 2012	Audit Committee
External Audits	None	
Lease and Concession Audits *	National Car Rental	Jack Hutchinson, Internal Audit Manager
	Alamo Car Rental	
Operational Audits	Central Processing System	None
	Comprehensive Operational Audit	None
	Limited Operational Audit	Procurement Card Administration
	3 rd Party Audit	None
Follow up Items	CAFFR follow-up: Balance Sheet Overview	Rudy Caluza, Director of Accounting and Financial Review Lisa Lam, Senior Manager, AFR
Internal Audit Committee Items	Entrance Conference	ALGA Peer Review Committee
Audit Work Plan	2012 Work Plan Status	Jack Hutchinson, Internal Audit Manager
New Business	None	

* Lease and Concession items will be reviewed as there are findings.